



St Teresa of Avila Church
1878 Abbe Road
Sheffield Village, OH 44054
Rectory Phone: 440-934-4227
Rectory FAX Line: 440-934-4500

FACILITIES USE AGREEMENT – INSURANCE REQUIREMENT

ST TERESA OF AVILA CHURCH (hereinafter "Licensor") agrees to allow the use of the **facilities located at 1864 ABBE ROAD, SHEFFIELD VILLAGE, OH 44054.**

And known as: **THE PARISH LIFE CENTER** (hereinafter "Premises")

1. The Licensee under this Agreement shall fully insure himself/herself or both with the following coverage forms, limits and policy endorsements: **Commercial General Liability insurance** with a combined single limit of not less than **\$500,000 per occurrence**, providing coverage for both bodily injuries, including death and property damage, covering the use and occupancy of Premises. The insurance shall be obtained from a carrier rated at least "A" by A.M. Best Company and licensed in the State of Ohio. The policy shall provide as follows:
 - a. **Name as Additional Insured:** Licensor, Roman Catholic Diocese of Cleveland, and the Bishop of the Diocese of Cleveland 1027 Superior Avenue, Cleveland, Ohio 44114.
 - b. Provide that the insurance shall be **primary payer** insurance and not contributory to any other insurance available to the additional insured with respect to the claims arising out of this Agreement and that the insurance applies separately to each insured against who claim is made or suit is brought. Insurance maintained by the additional insured shall be considered excess insurance only.
 - c. Provide that Licensor shall be given advance written notice of the cancellation, non-renewal or reduction in coverage. A Certificate of Insurance evidencing all coverage's and endorsements set forth above shall be **furnished to Licensor not later than five (5) days prior to the event.** In the event that Licensee is unable to obtain this coverage he/she shall obtain the coverage by purchasing Special Events Liability Insurance coverage through the Licensor. The fees are listed on the insurance application form.

Fax documents proving coverage in place and mail originals to Parish office at the address given in the letterhead above. Call with any questions.